



“Working with the community to manage our natural resources”

**Wheatbelt Natural Resource Management
2011 Community Small Grants
Incentive Scheme**

Guidelines and Application Form

Application and guidelines for community groups and organisations applying for funding to develop the community’s capacity to engage in Natural Resource Management in the Avon River Basin.

Send applications to: Taryn Beagley – Communications Officer

Post	Email / Fax	Hand Deliver
Wheatbelt NRM Inc. PO Box 311 Northam WA 6401	tbeagley@wheatbeltnrm.org.au Fax: 9690 2255	Wheatbelt NRM Lot 12 York Road Northam (DAFWA)

Closing Date: Friday 10th December, 2010

Your application must be received or postmarked on or before 4.00 pm on Friday 10th December 2010.

Where the funding comes from:

Wheatbelt Natural Resource Management has secured funding from the Australian Government, through the Caring for our Country Program for projects that aim to achieve an environment in the Avon River Basin that is healthier, better protected, well managed, resilient and provides essential ecosystem services in a changing climate. The emphasis of this incentive scheme is on developing community capacity to engage in natural resource management in the ARB. **Projects must demonstrate a strong NRM focus.** Natural Resource Management (NRM) is the sustainable management of Australia’s natural resources (our land, water, marine and biological systems). NRM is vital to ensure our ongoing social, economic and environmental well being.

This funding is for projects involving:

Community Engagement: Any activity aimed at increasing the level of your community’s awareness and participation in NRM. Your project does not have to include on-ground works and could include;

- Community NRM education and extension
- Training and employment for development of community NRM activities
- Community work-days on NRM projects/activities
- School activities promoting NRM education
- Community gatherings which increase community participation in NRM

Strategic NRM areas: Activities contributing to one or more of the following areas;

- Biodiversity Conservation in the Avon
- Critical Aquatic Habitat – Avon River and its tributaries
- Sustainable Farm Practices in the Avon
- Community Skills, Knowledge and Engagement (including Indigenous engagement)

Wheatbelt NRM 2011 Community Small Grants Guidelines

General Criteria

- Your project should be carried out in the future. Past activities will not be funded;
- Your project may be used by Wheatbelt NRM for demonstration or promotional purposes;
- On-ground works it must be conducted within the Avon River Basin;
- Only one application may be submitted per group or organisation;
- If you have any questions about eligibility or other concerns about the application form please contact Taryn to discuss it. It is better to talk to us than submit an application that may not be eligible. Taryn is also available to discuss ideas with you;
- Generally grants will only be provided to a value of \$15,000, however funding above this amount may be considered on the projects merit;
- If you wish to plant trees in small numbers, seedlings can usually be sourced from local nurseries and you should submit a 2011 project; and
- You must ensure that your project has all necessary approvals, licences, permits, consents, etc. and that your project complies with all relevant legislation (state and local government)

Eligibility

- Applications are invited from community groups and public organisations. All groups must be incorporated, sponsored by an incorporated organisation or registered for GST to apply. Your local shire can provide you with more information regarding incorporation;
- If your group is not the owner/lessee of the land, you will need to get written permission from the owner/lessee for your project;
- Wheatbelt NRM board and staff members are not able to apply; and
- The project must be completed by 30 September 2011.

Lodging an application

- Please fill out the application form and lodge with Wheatbelt NRM by no later than **Friday 10 December 2010**.

Assessment process

Your application will be assessed by a panel of Avon region experts against the following criteria;

- Demonstration of increased community capacity to participate in Natural Resource Management in the Avon River Basin region.
- Contribution to Wheatbelt NRM's Strategic NRM areas
- Demonstrate community benefit
- Project shows value for money
- Employment of current best management practices where applicable
- Likelihood of project being completed within given timeframe.

Project approvals

Wheatbelt NRM will endeavour to advise applicants of the outcome of their application by the end of December 2010. Successful applicants will be required to sign a Letter of Contract and Activity Schedule as well as provide a Tax Invoice before funds can be paid to the recipient.

Further Information

For further information on this program, please contact Taryn Beagley, Communications Officer.
Ph: (08) 9690 2257 or 0428 777 287 Email: tbeagley@wheatbeltnrm.org.au

Wheatbelt NRM 2011 Community Small Grants Application Form

**APPLICATIONS MUST BE RECEIVED OR POSTMARKED BY
4PM FRIDAY 10TH DECEMBER 2010**

Contact Details:

Group Name:

Contact Person:

No of members belonging to group:

Address:

Contact Details:

Phone:

Mobile:

Fax:

Email:

How would you prefer us to contact you?

Is your group registered for GST:

If yes, please list your ABN:

Project Details:

Name of Project:

Explain how your project will be carried out:

Please provide below a realistic timeline of activities for your project:

<i>Activity</i>	<i>Completion Date</i>

What is the aim of your project?

Has your group organised an activity/project like this before? If so, please provide a brief description:

Please provide a map detailing the location of your project (hand drawn is OK) Attach an extra page if necessary.

What is the location of your project? Please provide GPS coordinates if possible.

_____ N _____ E

Which area(s) of natural resource management does your project address?

Project Impact:

Describe how this project will increase your community’s participation in natural resource management? and; How will you disperse, into the community, any knowledge gained from this project?

Budget:

What is the total amount of funds that you are applying for including GST?

Please provide an outline of how you wish to allocate the funds. All amounts should include GST. Include a cost for a community event if appropriate.*

Description of Item(s)	Number of Items /hours	Cost per Item	In kind contribution	Total grant funds (GST inclusive)
TOTAL			\$	\$
TOTAL VALUE OF PROJECT (INC GST)			\$	

* Please note community events will only be funded up to \$500

Please provide your details for payment should your application be successful:

BANK:

BSB:

ACCOUNT NUMBER:

ACCOUNT NAME:

Applicant Declaration:

I, (name)	
of: (organisation)	
Declare that the information provided in this application is complete and correct. I have also read and understand the guidelines concerning this application.	
Signature:	Date:

**Note: Applications should be received by 4.00pm Friday 10th December 2010.
Late applications will only be considered pending remaining funds.**

For further information regarding this form or your project please contact:

Taryn Beagley
Communications Officer
Wheatbelt NRM
Lot 12 York Road
Northam WA 6401
Ph: (08) 9690 2257 or 0428 777 287
Email: tbeagley@wheatbeltnrm.org.au